



Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE

08 February 2021

DIVISION MEMORANDUM

DM No. 053, s. 2021

**MONITORING OF RESEARCH MANAGEMENT PROGRAM AND VALIDATION OF
RESEARCH ACCOMPLISHMENT REPORT CUM TRAINING
NEEDS ASSESSMENT SURVEY**

To: OIC-Assistant Schools Division Superintendents, SGOD Chief, CID Chief, Education Program Supervisors and Specialists, Public Schools District Supervisors, School Heads, District Research Coordinators, and All Others Concerned

1. DepEd Order No. 16, s. 2017 also known as “**Research Management Guidelines**” stipulates that the Department shall continue to promote and strengthen the culture of research in basic education. The policy is built on the gains in evidence-based decision making from various education reforms or initiatives that will continue to enrich the culture of research in the Department.
2. In response to this Order, this Office announces the conduct of Monitoring of Research Management Program, Validation of Research Accomplishment Report and Conduct of Training Needs Survey to be facilitated by the Schools Governance and Operations Division – Planning and Research and in partnership with the Congressional District Research Committees.
3. Participants to this activity are three (3) representatives per district: the Public Schools District Supervisors, School Head In-charge of Research in the District and District Teacher-Research Coordinator.

DEPEDQUEZON-TM-SDS-04-009-003



“Creating Possibilities, Inspiring Innovations”
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4. The date and venue of the activity is as follow:

Date	Participating Districts	Venue
February 15, 2021 (Cluster 1)	Pagbilao 1 & 2, Lucban, Sampaloc, Mauban North & South	Paaralang Elementarya ng Lucban 1 District Museum Lucban, Quezon
February 17, 2021 (Cluster 2)	Real, Infanta, Gen. Naka 1 & 2, Panukulan, Burdeos, Polillo, Patnanungan, Jomalig	Real Central Elementary School Real, Quezon
February 19, 2021 (Cluster 3)	Sariaya East & West, Candelaria East & West, Tiaong 1 & 2, Dolores, San Antonio	Bukal Sur Elementary Sur Candelaria, Quezon
February 22, 2021 (Cluster 4)	Padre Burgos, Agdangan, unisan, Pitogo, Macalelon, Gen. Luna, Catanauan 1 & 2	Catanauan National High School Catanauan, Quezon
February 23, 2021 (Cluster 5)	Mulanay 1 & 2, San Narciso 1 & 2, San Francisco 1 & 2, San Andres, Buenavista 1 & 2	Mulanay Central School Mulanay, Quezon
February 24, 2021 (Cluster 6)	Lopez East & West, Calauag East & West, Guinayangan North & South, Tagkawayan 1 & 2	Calauag East Central School Calauag, Quezon
February 26, 2021 (Cluster 7)	Atimonan 1 & 2, Plaridel, Perez, Quezon, Alabat, Gumaca East & West	Gumaca West Central Elementary School Gumaca, Quezon

5. Each district is expected to prepare their Research Accomplishment Report (please see Attachment 1 for the format). Also, please find Attachment 2 for the program of activities.
6. Since this activity is on a limited face-to-face basis and duly approved by the local IATF, participants are expected to strictly adhere to the health and safety protocols. Necessary travel permits must be secured from the place of origin. Participants from Cluster 2 coming from the islands will be provided with rooms for their stay (if in case they will arrive prior to the date of meeting).

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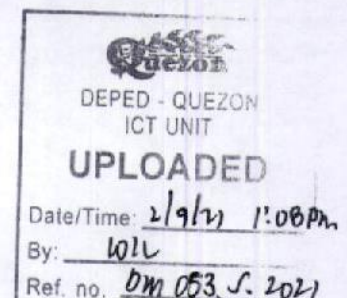
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7. Travel expenses and other incidental expenses shall be charged to Division/School MOOE subject for usual accounting and auditing rules.
8. Immediate and widest dissemination of this Memorandum is desired.

ELIAS A. ALICAYA, JR., EdD
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

sgodgca01/18/2021

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Attachment 1 – Program of Activities

Part I. Preliminaries	Person In-Charge
▪ Nationalistic Songs	AVP
▪ Opening Prayer	
▪ CALABARZON HYMN	
▪ QUEZON HYMN	
✚ Roll Call of Participants	Host District (School Head In-Charge of Research)
✚ Welcome Remarks	Host District (Public Schools District Supervisor)
✚ Rationale	CDRC Chairperson
✚ Presentation of Research Program	SDRC
✚ Provision of TA to Researches	SEPS-Planning and Research
✚ Presentation of CDRC Action Plan	CDRC Chairperson
Part II. Lunch	
Part III. Write Shop	
✚ Workshop on Crafting District Research Action Plan	CDRC Officers
✚ Presentation of District Research Action Plan And District Research Accomplishment Report	By District
✚ Presentation of Research Needs Assessment Survey	CDRC Vice-Chairperson

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Attachment 2

DISTRICT RESEARCH ACCOMPLISHMENT REPORT 2020 (Name of District)

School:
District:
PSDS:

School Head:
Contact No. of School Head:
School Research Coordinator:

Part I. Description of Research Initiatives

Directions: Please complete the required information in each column, please use additional sheet if needed.

1. Action Research Conducted

1.1. Accomplished Research Work

Thematic Areas	No. of Completed Researches (and their titles)	Remarks		Funding Source				Name of Researcher/s	Designation
		Published	Not Published	Own Expenses	With DepEd Support	With LGU Support	Others (Pls. Specify)		
Teaching and Learning									

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Registration Number:
QAC/REC0216



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Child Protection Policy																		
Human Resource Development																		
Governance																		
Cross Cutting Themes:																		
DRRM																		
GAD																		
Inclusive Education																		

1.2 On-going Research Study (Inclusive of School to School Partnership)

Thematic Areas	No. of Completed Researches	Remarks		Funding Source					Name of Researcher/s	Designation	
		Published	Not Published	Own Expenses	With DepEd Support	With LGU Support	Others (Pls. Specify)				

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	and their title/s									
Child Protection Policy										
Human Resource Development										
Governance										
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2. Number of Localized Learning Materials Developed as Research Output

Learning Areas	Grade Level	No. of Learning Materials/ Adapted for School Use	Title of Learning Materials
English			
Science			
Mathematics			
Filipino			
Araling Panlipunan			
MAPEH			
Edukasyon sa Pagpapakatao			
TLE			
For SHS subjects, (pls. Specify)			

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3. Number of School Localized Policies based on Research Findings/Results

Title of Policy	Evidence of Compliance (Please attach supporting documents)

4. Number of Continuous Improvement (CI) Project

Title of CI Project	Status of Accomplishment (Please attach supporting documents)

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